

Pontrobert Recreation Association Meeting Minutes – Wednesday 6 April 2011

Present – Huw Gwalchmai, Ivor Hawkins, John Rose, Charlie Human, Helen Davies, Glenys Price, Llinos Jones, Menna Lloyd, Judy Bryan, Christine Gilson, Megan Davies, Bill Norris, Ken Tatlow, Sheila Tatlow, Myra Chapman, Michael Booth, Gavin Forshaw

Apologies – Samantha Edwards, Pearl Norton, Terry Smirk, Vicky Morgan, Eleri Thomas.

Minutes – Minutes from 21 February 2011 were read, approved and signed by chairperson Mr Huw Gwalchmai.

Matters Arising -

- John Rose confirmed he had contacted “Mr Pym” regarding the engineer assessment of the central heating boiler.
- Charlie Human to progress the guttering replacement.
- John Rose confirmed that Samantha Edwards had been appointed as caretaker/cleaner and booking secretary. Her telephone number was issued to the meeting 01938500770.
- Bill Norris attended the meeting regarding the food hygiene rating scheme. The hall was not likely to be inspected for two to three years. The re-sealing of work tops to tiling was required and the provision of a separate hand wash basin may be needed. John Rose confirmed that the required cleaning and inspections had been included in the new cleaner caretaker duties document.
- Charlie Human confirmed that fabrication of a metal ramp for the shed was in hand. John rose confirmed that the stage risk assessment was on hold until the ramp was in place and repairs to the stage completed.

Treasurer's report

As of the 31 March 2011 Ivor Hawkins confirmed that:

The high Interest account stood at £5746.10

The Current account stood at £7236.00 which included £2604 from PCC for the schools use of the hall and payment of £1400 for fuel oil.

A further £758 had been banked. (£290 300 club, £300 lunch club and £100 election)

Climate Change Challenge

John Rose confirmed that the management contract for the project had been awarded to Keep Wales Tidy and new contacts were being established. The next event would be the showing of “Age of Stupid” by the film club.

It was agreed to investigate the replacement of one fluorescent light unit in the hall with an LED unit which uses less electricity and gives greater light. The unit can also be repaired when LED's fail rather than being scrapped. John Rose and Charlie Human to progress.

Future Events

Date	Event	Bar	Food	£ Ticket	Owner
25/06/11 7 p.m.	Porth Y Waen Brass Band with Ysgol Pontrobert	J Rose	No	£5.00	Charlie Human
09/07/11	30 Year Celebration with ticket on the night draw. Entertainment by local	J Rose	A. Watson Smythe Booked	£10.00	Helen Davies

W. H. Gwalchmai
June 15th 2011

	talent.				
14/10/11	Harvest Supper with Howell and Johnny – Booked. Grand draw to be made	J Rose	A. Watson Smythe		Helen Davies
23/10/11	Brogerfyl Choir - Booked	No	No	£7.00	Helen Davies
21/01/12	Quiz Night	J Rose	No		Marilyn Booth
31/03/12	Video Horse Racing	J Rose	No		Michael Booth

Agreed that the grand draw for 30 year celebration to be made at the harvest supper. Only the main prizes to be listed on the tickets with an “other prizes” line. Huw Gwalchmai to progress ticket printing and Helen Davies Coordinating prizes. Confirmed that three prizes of £30 to be provided from hall funds.

Correspondence

Letter from Gavin Forshaw requesting photographs for the web gallery and updating the committee on progress. Request for the contact details of the committee officers to be posted on the web site was approved.

AOB

The Chairman was saddened to inform the committee that Mr Terry Smirk has had to retire as Vice Chairman because of ill health.

NEXT MEETING AGM MAY 18 2011 at 7.30pm

Huw Gwalchmai
1/6/2011